

## Job Notification Details

S No.	Name of the Post	No. of Jobs announced	Job Requirements	Roster Points	Minimum Experience Required	Age Limit
1	Director of Operations	1	Any Post Graduation degree from a reputed institution with consistent good/outstanding academic records.  Educational qualification may be flexible in respect of those who possess better experience and expertise	UR	Minimum of 15 years of overall experience and 10 years of relevant experience	Maximum Age Limit is 44 as on 30.09.2019
2	Director of Rehabilitation Centre	1	Any Graduation/Post Graduation degree from a reputed institution with consistent good/outstanding academic records.	UR	Minimum of 15 years of overall experience and 10 years of relevant experience	Maximum Age Limit is 44 as on 30.09.2019
3	Deputy Director (Operations)	1	Any Graduation/Post Graduation degree from a reputed institution with consistent good/outstanding academic records.  Candidates with Post Graduation in MBA Project Management will be preferred	OC(W)/SC(W)/BC-A(W)/OC-PH(W)/SC/ST(W)/OC	Minimum of 10 years of overall experience and 5 years of relevant experience	Maximum Age Limit is 44 as on 30.09.2019
4	Dy. Director (Migration Policy)	1	Any Degree/Post Graduation from reputed institution in India with consistent good/outstanding academic record	OC(W)/SC(W)/BC-A(W)/OC-PH(W)/SC/ST(W)/OC	Min. 10 years experience and 5 years of relevant experience	Maximum Age Limit is 44 as on 30.09.2019
5	Dy. Director (Connect to Andhra)	2	Any Degree/Post Graduation from reputed institution in India with consistent good/outstanding academic record	OC(W)/SC(W)/BC-A(W)/OC-PH(W)/SC/ST(W)/OC	Min. 10 years experience and 5 years of relevant experience	Maximum Age Limit is 44 as on 30.09.2019

6	Sr. Administrative Officer (HR)	1	Full time Graduation/post-graduation in human resource management/MBA professional with HR as major specialization	UR	Minimum 8 years of proven experience and 5 years in HR department	Maximum Age Limit is 44 as on 30.09.2019
7	Asst. Director (Skill Enhancement Trainers)	2	Any Degree/Post Graduation from a reputed institution in India with consistent good/outstanding academic records.	SC-W/BC-A(W)/OC	Minimum of 8 years Proven experience and 5 years in Construction/MEP sector as a trainer or relevant experience	Maximum Age Limit is 44 as on 30.09.2019
8	Accounts Officer	1	B.Com/M.com – Commerce or MBA Finance/Accounts from a reputed institution in India with consistent good/outstanding academic records.	UR	Minimum 10 years of proven experience and 5 years in handling in accounts/finance.  Proficient in MS office, Tally and others	Maximum Age Limit is 44 as on 30.09.2019
9	Manager (Operations)	1	Any Graduation/Post Graduation degree from a reputed institution with consistent good/outstanding academic records	UR	Minimum of 5 years overall experience and 4 years of relevant experience	Maximum Age Limit is 44 as on 30.09.2019
10	Team Leaders	1	Any Graduation/Post Graduation degree from a reputed institution with consistent good/outstanding academic records	UR	Minimum of 4 years of overall experience and 3 years as team leader or relevant experience	Maximum Age Limit is 44 as on 30.09.2019
11	Customer Service Agents	6	Graduate Degree from a recognized university	SC(W)/OC-PH(W)/SC/ST(W)/OC	Minimum of 2 years experience in a service industry	Maximum Age Limit is 44 as on 30.09.2019
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**Other Common Qualifications**

- Excellent communication, presentation skills
- Excellent organizational and leadership skills
- Excellent analytical and problem-solving abilities
- Excellent oral and written communication skills in Telugu, English
- Strong knowledge in MS Office, other basic tools

**NOTE:** Educational qualification and age may be flexible in respect of those who possess better experience and expertise.

Sd/-  
Chief Executive Officer, APNRTS